

Well Services of Iran (Schlumberger Methods)



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Insight

BI-MONTHLY
NEWSLETTER

Well Services of Iran
(Schlumberger Methods)

this issue

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WSI tennis team's national 1st rank

WSI tennis team won the trophy

The 98 Cup ended with the presence of 16 teams after 5 days of competition between the best tennis players.

In the final competition, WELL SERVICES team defeated their rival 2-1 and won the championship.

Congratulations on your well-deserved victory. Wish you all the very best in the future!



Well Services of Iran

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How to Organize Your Desk!

Part 3: Promoting Efficiency

1. **Keep your most essential items close at hand.** If you find yourself reaching for certain things a lot, make sure they're accessible. Give some thought to how frequently you reach for certain items on your desk and arrange them in order of importance. By taking this approach, you can streamline the process of finding and

You can save as much as an hour a day by minimizing the time it takes you to hunt for things in a messy desk.

2. **Put frequently used items in easy-to-reach drawers.** Non-essential supplies that see a lot of use can go in drawers so that you can take them out as they're needed. Reserve the top drawers of your desk for larger items and things that you use often but don't necessarily need to keep out on the desktop. Make a mental priority list of where things should go in your

If you use an item frequently or it's important to keep up with, leave it on your desktop. If you have a need for it every now and then, secure it in a nearby drawer. If you rarely use it or it doesn't really belong on your desk, find someplace else to keep it.

3. **Store unused clutter out of the way.** Anything you decide to keep but don't need on hand at your desk should be stored elsewhere so that it doesn't accumulate and turn into a mess. This includes personal items, snacks and beverages

and gadgets you only need on rare occasions. Try to get in the habit of putting away things after you've used them.

4. **Use a letter tray to keep up with paperwork.**

5. **Get your shared work area under control.** Make sure there are clear boundaries in place to distinguish what belongs where. Then, begin organizing your own section. Label your personal materials and keep them close to where you sit. Identify which paperwork is yours and sort it into individual file folders.

WSI ISO 9001:2015 Quality Management System (QMS):

ISO 9001:2015 QMS implementation project is moving ahead with full momentum and on schedule. WSI "Process Identification" phase, for all functions and segments, has been successfully completed and we have entered the documentation phase including the development of process procedures, quality policies, quality objectives, job descriptions, and quality manual etc. This is a critical phase of the project as it encapsulates and integrates all the previous efforts into an effective and resourceful documentation. In addition, dedication and commitment of ISO team members is essential during this phase as it is a time-consuming effort and it requires significant writings, reviews, and verifications to finalize the documentation.

Regarding PIA, we proudly announce that PIA QMS has begun working effectively and efficiently. PIA business issues and/or risks are being identified, by S&M/Quality Assurance (QA), via department's monthly reports.



"Corrective or Preventive Action" forms are generated accordingly to address the issues or risks. Clarification meetings are held with the stakeholders of the issues and/or risks to explore possible mitigation plans to resolve the issues, within a specified timeframe, or lower the impact of the identified risks.

What's going on in WSI!



WSI Business Performance Review:

WSI H1 2020 business performance review was presented to WSI board of directors and advisory committee to evaluate progress vs. pre-defined financial objectives. In addition, future business strategic plans were discussed to meet H2 2020 objectives and overall, 2020 business goals.

"Quality means doing it right when no one is looking"

Henry Ford

Happy Birthday!

We would like to extend our congratulations and birthday wishes to the following colleagues for having birthdays in September and October. May this year be so much better than the last for you in every walk of life.

- Morteza Mirgaloyebayat (K)
- Shahram Makeh vandi (K)
- Mohammad Ostovari (K)
- Mohammad Tajlili (K)

- Alireza Miladi (T)
- Mehdi Alizadeh Maralvand (K)
- Omid Fazeli (A)
- Jafar Ghanbari Mohamadi (T)
- Alireza Baghshahi (K)
- Shabnam Nouri Shahrivar (T)
- Hossein Akhlaghi Nikoo (K)
- Abdolmohsen Matouri (A)
- Milad Kheibari (K)
- Reza Sarlak (T)
- Mehdi Baghbani (T)
- Amir Hossein Nejad (A)
- Hossein Maleki (K)
- Farhad Khorand (K)
- Hossein Khanmirzaei (K)

- Masoud Shoari (T)
- Yousef Soltani (K)
- Mehdi Ameri (A)
- Hossein Mirzaei (K)
- Aziz Raeesi Mirshekar (K)
- Abolfazl Kazemi (K)
- Hassan Zareei (K)
- Eissa Salemi Rahi (K)
- Mohammadreza Ebadi (T)
- Mohammad Mirshekari (K)
- Abbas Khalesheh Dehghan (T)
- Hamid Heidari Ghovanlou (A)
- Karim Ghavanloo (K)
- Hojatollah Zarei Dehziri (K)
- Sadegh Adel (K)

Condolences

Dear Alireza Miladi,

WSI personnel are deeply saddened by the loss of your father. Our hearts go out to you and your loved ones. Please accept our heartfelt condolences.

Dear Keyvan Miladi,

Our condolences to you and your family on the passing of your grandfather. God bless him.

Office Ergonomics:

Everyone now a days has heard of Ergonomics. Ergonomics meaning sometimes brings about confusion. Some interpretations of it range from thinking someone has made a spelling or speaking error when saying Ergonomics to thinking it describes a keyboard or chair.

It is a science that deals with the work and the worker. Erg means a unit of work, and Ergo means work.

Nomos or -nomics is a term used to describe the Natural Laws or study of Ergonomics, therefore, is the "Study of the natural laws of work".

More directly, it is the science of the relationship that exists between the work and the worker.

Ergonomics takes a different approach by looking at the natural laws of the worker and then designs the work to fit this.

Ergonomics therefore tries to make a better "FIT" between the work and the worker.

Give examples:

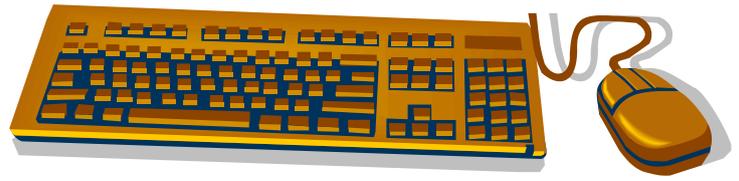
- Wave keyboards
- Chairs
- Lifting properly
- Hand tools

Keyboard and Mouse

The keyboard and mouse have some inherent ergonomic concerns. Namely, they can cause repetitive movements and poor postures if improperly designed (i.e., not ergonomically designed) or positioned.

"The most dangerous kind of waste is the waste we do not recognize"

Shigeo Shingo



Keyboard Which Promotes Neutral Posture

This is one type of design of some of the "wave" or "ergonomically" designed keyboards available on the market today. They are trying to bring the keys to a point that allows the hands and wrists to maintain a "neutral" position. They are not for everyone. They do take time to grow accustomed. Lot of people don't like them and some will not go back to a straight keyboard. This ergonomic design issue of trying to obtain a neutral position is also found in the design of the computer mouse.



- Position so arms hang comfortably and close to sides
- Bend arms at elbow at comfortable angles
- Keep hands in line with forearms, DO NOT bend wrists
- Use keyboard tray long enough to use your mouse on it
- Use a document holder to help you sit in a neutral position.

Office Ergonomics

Laptops

Purpose: developed for mobility

Occasional users:

Use a chair that is comfortable and supports your back.

Position your laptop so that you can achieve the most neutral wrist posture possible.

Angle the laptop screen so that it can be seen with the least amount of neck deviation.

Full-time users:

Place it in a docking station and use a peripheral screen, keyboard, and mouse.

Desk Arrangement

Remember the aspect of safe working zones.

Move your work to you.

Arrange desk to keep muscles relaxed.

Keep work close and at waist level.

Keep frequently used items within easy reach.



Dear colleagues

WSI is eager to give employees a chance to offer their feedback and sentiment on the newsletter contents and organizational changes to promote culture of feedback. To enrich our newsletter, we will appreciate it if you send us your news as well as views:

newsletter@wsi-oilfield.com

WSI's Saga in Siri

High-Volume Acidizing on Well SIC-F07 Utilizing State-of-the-art Technology Well Stimulation Vessel "WSI Gulf Pearl"

WSI Arvand as the contract holder and the affiliate company of Well Service of Iran (Schlumberger Methods) proudly participated in the development of Siri field by providing various services from directional drilling to production enhancement services.

One of these essential services was the stimulation operation on well SIC-F07, which was carried out by WSI experienced stimulation team and vessel "WSI Gulf Pearl".



WSI's vessel with the background of over 53 high-volume, high-rate matrix acidizing operations in South Pars, handled the aforementioned service without any issue, meeting the highest standards of local and international markets.

The first part of operation was a low-rate acid wash through coiled tubing, and then the main treatment was carried out by bull-heading the batches of main and diverter fluids, some total volume of 146,000 gal.

3,500 bbl. of corrosive and 20,000 gal. of non-corrosive treatment fluids were pumped during this operation.

The company "Drilling Company International" and the main operator of the field "IOOC" expressed their immediate appreciations to WSI's team and their safe approach towards conducting the operation flawlessly. This was considered a great success for both WSI and WSI Arvand bringing the vessel back to local market.

Take care of your mental health (Part 2)

- ✓ Find new ways to connect with friends. If you want to spend time with your friends while limiting your face time, social media are a great way to connect. But it's not a good idea to have unfettered access to screens and/or social media. That's not healthy, that's not smart and it may amplify the anxiety. Make a schedule for social media time together with parents.
- ✓ Focus on yourself. Have you wanted for a while now to learn to

do something new, to start reading a new book, or to devote time to playing an instrument? Now is the time to do all that. Focusing on yourself and finding ways to use the time that is now available are a great way to take care of your mental health.

- ✓ Connect with your feelings. Missing events with friends, hobbies and sports is very disappointing. "These are major losses. They are very upsetting for all. What is the best way to deal with disappointment? Allow yourself to feel it. "When it comes to having a painful feeling, the only

way out is through. Go ahead and be sad, and if you allow yourself to do it, you will feel better soon.

- ✓ Be kind to yourself and others. If you see this happening to your friend, try to offer support. Doing nothing in this situation can leave the person feeling that everyone is against them or that nobody cares. Your words can make a difference.

New Colleagues Welcome!

- Mehdi Sanei (T)
- Keynaz Kia (T)

- Mohammad Ziaei (K)
- Rostam Fazli Havadarag (T)
- Hamid Reza bagher chimeh (T)
- Danial Rostami (T)
- Amir Ahmad Toodeh rosta (T)
- Alireza Jafarpoor (T)
- Mehdi Eshghi (K)
- Kambiz Mohammadpour (K)
- Hesam Daryakesh (K)
- Mohammad Taher Yousefvand (K)
- Asghar Mirataei (K)
- Farshad Mohammadi Bashar (K)
- Dariush Sepahvand (T)
- Rasul Dadkhah Hoseyni (K)
- Gholamreza Davari (K)